



Wisconsin Public Service Corporation  
An Integrys Energy Group Company

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October 2, 2014

Dear Contractors & Customers,

To help you effectively plan for the winter season, Wisconsin Public Service would like to remind you about the upcoming Winter Construction Charge (WCC) in Wisconsin. This charge is intended to cover the additional costs associated with utility construction during the winter months, and is in effect December 1, 2014 – March 31, 2015.

To assist you in your project planning, you must comply with the following dates to avoid the WCC:

Project Type	Apply* before this date to avoid WCC:	"Site ready" before this date to avoid WCC: (See bulleted list below)
Subdivision Developments	October 1, 2014	November 1, 2014
Residential and Commercial Services	October 15, 2014	November 15, 2014

*\*This includes the completed application, property site sketch & liability waiver form (if residential), and the site plan and load surveys (if commercial).*

WPS considers a construction site as being "site ready" for utility service installation when the following conditions have been met:

- The foundation and construction site are backfilled to within 6 inches of final grade.
- The underground service route has been cleared with a 10-foot wide path for the entire route.
- The electric meter base has been installed and/or the desired location of the gas meter has been clearly marked on the structure.
- For those installations that require the customer to provide a transformer pad, the poured pad needs to be in place for seven days.
- If required, the contract and payment must to be received in our Green Bay office to initiate scheduling.

WPS hopes this information will be helpful to you as you plan for this upcoming winter construction season. We look forward to working with you on your new service installation projects.

If you have any questions regarding residential service installations, please call the New Service Installation Team at 800-242-9772. If you have questions about subdivision or commercial service installations, please call the Business Solutions Center at 877-444-0888.

Sincerely,  
Wisconsin Public Service

**Please note:** Springtime service installations may be delayed due to road weight limit restrictions, weather or other situations beyond the control of WPS.