

## Chapter 12

### BOARDS AND COMMISSIONS

**[HISTORY: Adopted by the Village Board of the Village of Forestville 1-8-1990 by Ord. No. 1-90 as §§ 1.20 to 1.23 of the 1990 Code. Amendments noted where applicable.]**

#### GENERAL REFERENCES

Officers and employees — See Ch. 83.  
Village Board — See Ch. 116.

#### § 12-1. Board of Review.

- A. Composition. The Board of Review shall consist of the Village President, two trustees and the Village Clerk.
- B. Powers and functions. The powers, functions, jurisdiction and procedure of the Board of Review shall be as set forth in §§ 70.46 and 70.47, Wis. Stats.
- C. Whenever the Assessor, in the performance of the Assessor's duties, requests or obtains income and expense information pursuant to § 70.47(7)(af), Wis. Stats., or any successor statute thereto, then such income and expense information that is provided to the Assessor shall be held by the Assessor on a confidential basis, except, however, that the information may be revealed to and used by persons in the discharge of duties imposed by law; in the discharge of duties imposed by office (including but not limited to use by the Assessor in performance of official duties of the Assessor's office and use by the Board of Review in performance of its official duties); or pursuant to order of a court. Income and expense information provided to the Assessor under § 70.47(7)(af), Wis. Stats., unless a court determines that it is inaccurate, is, per § 70.47(7)(af), Wis. Stats., not subject to the right of inspection and copying under § 19.35(1), Wis. Stats.<sup>1</sup>

#### § 12-2. Plan Commission.

- A. Composition. The Village Board may by ordinance create a "Village Plan Commission," to consist of seven members.<sup>2</sup>
- B. Appointment; term of office.<sup>3</sup>
  - (1) All members of the Commission shall be appointed by the Village President, who shall also choose the presiding officer. The Village President may appoint himself or herself to the Commission and may appoint other Village elected or appointed officials, except that the Commission shall always have at least three citizen members

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1. Editor's Note: Added at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

2. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

3. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

who are not Village officials. Citizen members shall be persons of recognized experience and qualifications. The Village Board may by ordinance provide that the membership of the Commission shall be as provided thereunder.

- (2) The members of the Commission shall be appointed to hold office for a period of three years. Appointments shall be made by the Village President during the month of April for terms that expire in April or at any other time if a vacancy occurs during the middle of a term.

C. Duties.

- (1) Master plan. The Commission shall make, adopt and as necessary amend, extend or add to a master plan for the physical development of the Village, including areas outside of its boundaries which in the Commission's judgment bear relation to the development of the Village.
- (2) Matters referred to Plan Commission. The Village Board or other public body or officer of the Village having final authority thereon shall refer to the Plan Commission for its consideration and report before final action is taken by the Village Board, public body or officer, the following matters:
  - (a) The location and architectural design of any public building.
  - (b) The location of any statue or other memorial.
  - (c) The location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition or lease of land for any street, alley or other public way, park, playground, airport, area for parking vehicles or other memorial or public grounds.
  - (d) The location, extension, abandonment or authorization for any public utility, whether publicly or privately owned.
  - (e) All plats of land in the Village or within the territory over which the Village is given platting jurisdiction by Ch. 236, Wis. Stats.
  - (f) The location, character and extent of acquisition, leasing or sale of lands for public or semipublic housing, slum clearance, relief of congestion or vacation camps for children.
  - (g) The amendment or repeal of any ordinance adopted dealing with these subjects. Unless such report is made within 30 days, or such longer period as may be stipulated by the Village Board, the Board or other public body or officer may take final action without it.
- (3) Duties expressly given. The Plan Commission shall have all of the duties expressly given to it by the Village Board by ordinance or resolution.

D. Miscellaneous powers.

- (1) The Commission may make reports and recommendations relating to the plan and development of the Village to public officials and agencies, public utility companies, civic, educational, professional and other organizations and citizens. It may

recommend to the Village President or Board programs for public improvements and the financing thereof. All public officials shall upon request furnish to the Commission within a reasonable time such available information as it may require for its work. The Commission, its members and employees, in the performance of its functions, may enter upon any land, make examinations and surveys and place and maintain necessary monuments and marks thereon. In general, the Commission shall have such powers as may be necessary to enable it to perform its functions and promote municipal planning.

- (2) The Plan Commission shall have the power and authority to employ experts and a staff and to pay for their services and such other expenses as may be necessary and proper, not exceeding, in all, the appropriation that may be made for the Commission by the Village Board or placed at its disposal through gifts and subject to any ordinance or resolution enacted by the Board.

**§ 12-3. Board of Appeals.**

- A. Composition. The Board of Appeals shall consist of five members appointed by the Village President subject to confirmation of the Village Board for terms of three years, except that of those first appointed one shall serve for one year, two for two years and two for three years.
- B. Powers; functions. The powers, functions, jurisdiction and procedure of the Board of Appeals shall be as set forth in § 62.23(7)(e), Wis. Stats., as made applicable to the Village by § 61.35, Wis. Stats.

**§ 12-4. Public health services.** <sup>4</sup>

The Village shall not operate a Board of Health or have a Health Officer, but shall place itself under the jurisdiction of the Door County Department of Public Health.

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4. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).